

Association pour  
les Neurinomes  
acoustiques due Canada



Acoustic Neuroma  
Association  
of Canada

## **ACOUSTIC NEUROMA ASSOCIATION OF CANADA**

### **NOTICE OF THE ANNUAL GENERAL MEETING**

**SATURDAY, SEPTEMBER 18, 2010**

**CROWNE PLAZA NIAGARA FALLS - FALLSVIEW  
5685 Falls Avenue  
NIAGARA FALLS, ONTARIO**



**Notice is hereby given that the Annual General Meeting of the Members of the Acoustic Neuroma Association of Canada will be held on Saturday, September 18, 2010 at 1:00 p.m. at the Crowne Plaza Niagara Falls.**

#### **Agenda:**

- adopt the agenda;
- approve the minutes of the last Annual General Meeting;
- consider the President's Report;
- review the financial statements that set out the Association's income, disbursements, assets and liabilities and the Auditor's Report;
- appoint the auditors and/or financial review committee;
- elect the Members of the Board;
- consider matters specified in the meeting notice.

**If you have any further inquiries about the AGM please contact the National Office**

**[info@anac.ca](mailto:info@anac.ca)**

**1-800-561-2622**



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### CALL FOR NOMINATIONS

All Regular Members In Good Standing of the Acoustic Neuroma Association of Canada are invited to submit their intention in writing and complete a Director's Application for the ANAC Board of Directors. There are several positions to be filled. The term of office is two years with the expectation that members will serve their full term.

Board Member Responsibilities: Directors are expected to actively participate in the functions of the Board.

In addition to Board member responsibilities the 2010 nomination process will seek individuals who have these qualities: Expertise; being a team player; judgment/experience; time for board service; commitment/caring; loyalty; flexibility; support for/belief in the mission.

***Interested candidates for a Director's position  
please contact the National Office at  
[info@anac.ca](mailto:info@anac.ca) 1-800-561-2622***

### BOARD MEMBER RESPONSIBILITIES

Acoustic Neuroma Association board is composed of up to 9 ANAC members who share an interest in AN patients. Because of ANAC's small staff, the ANAC board actively participates in the work of the organization. ANAC board members are expected to actively participate in the functions of the board.

1. Confidentiality: Directors are responsible to keep association business matters or shared personal matters discussed at the meetings in strict confidence.
2. Support the mission: to inform, educate & provide national & local support networks for those affected by acoustic neuromas, and to be an essential resource for health care professionals who treat acoustic neuroma patients.
3. Participate in board member orientation; act as a mentor to new members.
4. Attend in person/via conference call board meetings and actively participate in decision-making. Provide adequate advance notice of inability to attend/participate in board meeting or to fulfill an agreed to task.
5. Read materials, including board minutes, in preparation for board meetings and decision making. Follow-up with the National Coordinator and/or President regarding missed meetings.
6. Share particular areas of expertise with the board and staff.
7. Participate in committee work. Prepare, with staff assistance, reports required for board implementation.
8. Advocate for the organization; promote ANAC in ways appropriate to profession and contacts. Identify opportunities for ANAC publicity and recognition.
9. Maintain ANAC membership and, in addition to membership, make an appropriate financial contribution or support fundraising events.
10. If possible, attend and participate in the annual meeting and symposium.
11. Attend local support group meetings when available. Lend assistance when possible/needed to help form local support groups where not available.
12. Commit to self-educate on treatments, trends and disciplines along the continuum of the acoustic neuroma experience.
13. Serve as an officer, if elected.